

MINUTES
GWCCA STADIUM DEVELOPMENT COMMITTEE MEETING
December 4, 2012
3:30 p.m.
Conference Call Meeting

MINUTES

Committee Members Present:

Taz Anderson
Bart Gobeil, State Advisor
Anne Hennessy
Glenn Hicks
Lee Hunter, Chair
Tim Lowe, Ex-Officio
Tricia Pridemore
Doug Tollett

Committee Members Absent:

Rep. Jan Jones, Legislative Advisor

GWCCA Staff Present:

Dale Aiken
Kevin Duvall
Jennifer LeMaster
Frank Poe
Sherrie Spinks

Guests:

Denis Braham, Winstead
Franklin Jones, Greenberg Traurig
Ken Kopf, Winstead
Pargen Robertson, Legal Council
Denise Whiting-Pack, AG's Office

Chair Hunter called the meeting to order at 3:34 p.m. and asked for a motion to approve the November 19 meeting minutes.

A motion to approve the November 19, 2012 GWCCA Stadium Development Committee meeting minutes was made by Doug Tollett, seconded by Glenn Hicks, and unanimously approved.

STADIUM UPDATE

The purpose of today's meeting is to update the Committee on 1) The status of the Term Sheet; 2) Activities related to the RFQ for architectural services, pending full board approval of the Term Sheet on December 10; and 3) Media activity planned over the coming week.

On November 19, the Stadium Development Committee took action to approve the final Term Sheet for submission to the Falcons. The Falcons have accepted the language submitted. The Term Sheet will be used as a basis for developing the Memorandum of Understanding (MOU). No further action is required from the Committee on the Term Sheet.

The Term Sheet will be presented to the full Board Monday, December 10, for action. If approved, a Request for Qualifications (RFQ) for the selection of lead architect for stadium development and design will be submitted Tuesday, December 11. Architect selection is qualification based, not price based. RFQ responses will be due by the end of the year and a committee will have been formed to review the responses. At that time not less than three and not greater than five candidates will be selected for mid-February first round interviews. A second round of interviews will take place mid-March with the goal of submitting the chosen architectural candidate to the full Board at the March Board meeting for approval. Once an architect is selected, the Authority and the Falcons concurrently will enter into fee negotiations. All RFQ information inquiries will go through Richard

Sawyer, the Authority's Project Procurement Director. The architect's contract will be executed when the MOU is executed.

The following media activity will take place next week.

Monday, 12/10/12

- 7:30 a.m. - Media Class for a Q&A session relative to term sheet structure;
- 11:15 a.m. - Post Board meeting Press Conference;

Wednesday, 12/12/12

- 9:30 a.m. - AJC Editorial Board Meeting
- 11:30 a.m. – Lunch & Learn with Legislators (The first session starts Friday, December 7. Three more sessions are scheduled through December and into January.)

A Term Sheet Fact Sheet will be used to update Legislators during the Lunch & Learn sessions. Similar material will be used to update the media. A media plan has been defined and will be shared with the Committee and the Board. Authority staff has been meeting with neighborhood groups, County Commissioners, Metro Chamber of Commerce, ACVB, and CAP. The Falcons have started meeting with individual members of the media, as well.

The Committee should forward any questions they receive about the stadium to Mr. Poe.

There being no further business to discuss, the meeting adjourned at 3:58 p.m.

Respectfully submitted:

Approved:

Dale Aiken, Assistant Secretary

Lee Hunter, Chair