

**MINUTES  
GWCCA PERSONNEL COMMITTEE MEETING**

**June 17, 2016**

**2:00 p.m.**

**GWCC Sales & Event Services Board Room**

**Committee Members Present:**

David Allman *(by phone)*  
Glenn Hicks, Chair  
Lee Hunter, Ex-Officio  
Bill Rice  
Bill Russell *(by phone)*

**GWCCA Staff Present:**

Dale Aiken  
Janet Arsenault  
Jennifer LeMaster  
Frank Poe

**Committee Members Absent:**

Steve Adams

Chair Hicks called the GWCCA Personnel Committee meeting to order at 2:03 p.m.

***A motion to approve the October 5, 2015 GWCCA Personnel Committee meeting minutes as presented was made by Bill Rice, seconded by Bill Russell and unanimously approved.***

The Committee discussed the 3% merit pool for employee compensation. A Committee report will be presented to the full Board at the June 28, 2016 Board of Governors meeting.

An Authority-wide FY16 Performance Report was distributed to the Committee and discussed.

***A motion to move into Executive Session for the purpose of discussing and deliberating upon the employment, compensation, and periodic evaluation and rating of a public officer or employee under O.C.G.A. 50-14-3(b)(2) was made by Bill Russell, seconded by Bill Rice, and unanimously approved.***

The regular GWCCA Personnel Committee meeting reconvened at 2:20 p.m. The Committee evaluated Mr. Poe's FY16 performance under Paragraph 7(b) of the Executive Director's Agreement and under the criteria identified by the Personnel Committee and communicated to the Executive Director in advance of evaluation period ending June 30, 2016.

***A motion to recommend approving 1) Increasing the Executive Director's annual base salary by 3%; and 2) Paying the Executive Director 100% of his eligible Annual Performance Based Compensation for FY16 was made by Bill Rice, seconded by Bill Russell and unanimously approved.***

With no further business to discuss the meeting adjourned at 2:25 p.m.

Respectfully submitted:

Approved:

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Dale Aiken, Assistant Secretary

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Glenn Hicks, Chair