

**MINUTES  
GWCCA FOOD & BEVERAGE REVIEW COMMITTEE MEETING**

**October 2, 2017  
3:00 p.m.  
Conference Call**

**The following seven out of seven Committee Members were present:**

**Steve Adams  
David Allman  
Brian Daniel  
Phil Gingrey  
Anne Hennessy, Chairman  
Glenn Hicks  
Bill Rice**

Frank Poe called the meeting to order at 3:00 p.m. and asked for a motion to approve the July 13, 2017 Food & Beverage Committee meeting minutes.

*A motion to approve the July 13, 2017 meeting minutes was made by Glenn Hicks, seconded by Phil Gingrey, and unanimously approved.*

**RETAIL FOOD SERVICES UPDATE**

Bill Caruso with WC&P updated the Committee on the process and status of the Food Services Request for Qualifications (RFQ), Statement of Qualification (SOQ), and Request for Proposal (RFP).

**Next Steps:**

- Deadline for Statement of Qualifications is Thursday, October,5, 2017 at 2:00 p.m.
- Notification letter to finalist will be distributed Wednesday, October 18, 2017.
- Request for Proposal due Wednesday, November 8, 2017.
- Finalist Presentations, Friday, November 17, 2017

There being no further business, the meeting adjourned at 3:20 p.m.

Respectfully submitted:

Approved:

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Dale Aiken, Assistant Secretary

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Anne Hennessy, Chair