

**MINUTES  
GWCCA PERSONNEL COMMITTEE MEETING**

**July 18, 2017  
12:00 p.m.**

**GWCC Administration Conference Room**

**The following five out of seven Committee Members were present:**

Steve Adams  
David Allman, Ex-Officio  
Glenn Hicks, Chair  
Bill Rice  
Bill Russell

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Chair Hicks called the GWCCA Personnel Committee meeting to order at 12:10 p.m. and asked for a motion to approve the February 28, 2017 meeting minutes.

*A motion to approve the February 28, 2017 GWCCA Personnel Committee meeting minutes as presented was made by Bill Russell, seconded by David Allman and unanimously approved.*

The Authority-wide FY17 Performance Report was presented to the Committee.

The Committee discussed the 3% merit pool (approved in the FY18 Budget by the full Board at the May 23, 2017 Board of Governors meeting) for employee merit-based compensation.

*A motion to recommend approving implementation of the budgeted 3% merit-based pool was made by Steve Adams, seconded by Bill Russell, and unanimously approved.*

*A motion to move into Executive Session for the purpose of discussing and deliberating upon the employment, compensation, and periodic evaluation and rating of a public officer or employee under O.C.G.A. 50-14-3(b)(2) was made by David Allman, seconded by Bill Russell and unanimously approved.*

The regular GWCCA Personnel Committee meeting reconvened at 12:40 p.m. The Committee evaluated Mr. Poe's FY17 performance under Paragraph 7(b) of the Executive Director's Agreement and under the criteria identified by the Personnel Committee and communicated to the Executive Director in advance of today's meeting.

*A motion to recommend approving 1) Increasing the Executive Director's annual base salary by 3%; and 2) Paying the Executive Director 95.93% of his eligible Annual Performance Based Compensation for FY17 was made by Bill Rice, seconded by Steve Adams and unanimously approved.*

Staff will report quarterly to the Personnel Committee in FY18 on key performance areas.

A Committee report will be presented to the full Board at the July 25, 2017 Board of Governors. With no further business to discuss the meeting adjourned at 12:45 p.m.

Respectfully submitted:

Approved:

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Dale Aiken, Assistant Secretary

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Glenn Hicks, Chair