

**MEETING MINUTES  
GEORGIA WORLD CONGRESS CENTER AUTHORITY  
BOARD OF GOVERNORS MEETING  
AUTHORITY BOARD ROOM  
July 27, 2021  
12:30 p.m.**

The following fourteen out of fifteen Board members were present:

Don Balfour	Bill Jones
Natasha Bell	Aaron McWhorter
Maxine Burton	Jeff Payne
Stan Conway	Bill Rice
Brian Daniel	Bill Russell
Ben Garrett	Doug Tollett
Glenn Hicks, Chair	Dexter Warrior

Chair Hicks called the meeting to order at 12:28 p.m.

**APPROVAL OF MINUTES – June 29, 2021**

*A motion to approve the June 29, 2021 meeting minutes was made by Doug Tollett, seconded by Brian Daniel, and unanimously approved.*

**JUNE FINANCIAL REPORT**

Frank Poe called on Janet Arsenault, Director of Finance, for the review of the June 2021 financial report.

**HOTEL SIGNIA DIRECTOR OF SALES/MARKETING INTRODUCTION**

Joe Bocherer, GWCCA Chief Commercial Officer, introduced Kyle Stevens to the Board and provided a detailed summary of the 2021 Customer Advisory Board meeting.

At this time Kevin Duvall, GWCCA Chief Operating Officer, introduced Matt Hollander, GWCCA's new Senior Director of Campus Operations to the Board.

**PERSONNEL COMMITTEE REPORT**

The Board received a report from Chair Bill Russell.

**EXECUTIVE SESSION**

*A motion to move into Executive Session for the purpose of discussing and deliberating upon the employment, compensation and periodic evaluation and rating of a public officer or employee under O.C.G.A. 50-14-3(b)(2) was made by Brian Daniel, seconded by Doug Tollett, and unanimously approved.*

The regular GWCCA Board of Governors meeting reconvened at 1:05 p.m.

***A motion to approve and adopt the GWCCA Personnel Committee recommendations listed below was made by Bill Jones, seconded by Doug Tollett, and unanimously approved.***

- 1) Implement the budgeted 3% merit-based pool for FY21 performance;***
- 2) Accrue incentive plan funds during FY22 for award during the fiscal year based on breakeven or better results;***
- 3) Increase the Executive Director's annual base salary by 5%; and***
- 4) Pay the Executive Director 100% of his eligible Annual Performance Based Compensation for FY21.***

**GWCCA BOARD OF GOVERNORS PLANNING RETREAT – Savannah, GA**

Wednesday, 9/15 - Arrive and Welcome 5:00 p.m.  
Thursday, 9/16 - Meeting 8:30 a.m. – 4:00 p.m.  
Reception & Dinner @ The Olde Pink House 6:30 p.m. – 8:30 p.m.  
Friday, 9/17 - Meeting 8:30 a.m. – 11:30 a.m.  
Depart by noon

The next regular meeting is scheduled for Tuesday, August 31, 2021.

***With no further business to discuss, a motion to adjourn was made by Brian Daniel, and seconded by Doug Tollett, and unanimously approved.***

RESPECTFULLY SUBMITTED:

APPROVED:

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Dale Aiken  
Assistant Secretary

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Doug Tollett  
Secretary